

# Welcome New Families to Millburn Middle School 2022



Principal

Mr. Jake Jorgenson

Assistant Principal

Mrs. Autumn Parrish

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# Administration

Dr. Jason Lind - Superintendent

Ms. Carly Kraft - Business Manager

Mr. Adam Rowlands - Director of Special Services

Mr. Ben Walshire - Principal at Millburn Elementary

Ms. Kari Gedville - Assistant Principal at Millburn Elementary

# School Information

Mr. Jake Jorgenson - Principal at Millburn Middle School

Mrs. Autumn Parrish- Assistant Principal at Millburn Middle School

30 Certified Teachers and Specialists / 10 Paraprofessionals and Support

School Start and End times - Start 8:25, End at 3:16

Special Schedules:

Early Dismissal - First Wednesday of the Month - dismiss at 1:40

Advisory - Shortened periods for 25 minute Advisory Lesson - dismiss at 3:16

Half Day - First Day of School and Conference Days - Dismiss at 11:40 (no lunch)

# General Schedule

Extra Period for Enrichment started in 16/17

Enrichments function on A/B Days

39 minute periods, 78 minutes double periods

Math and ELA are two periods for 2 semesters

Science and Social Studies are two periods for 1 semester

Lunch Periods - 30 minutes 11:21, 12:02, 12:43

# Assessments

Illinois Assessment of Readiness - Spring State Mandated

Measures of Academic Progress - Fall, Winter and Spring (MAP)

Illinois Science Assessment - Spring, 8th Grade

State Mandated

# Arrival - What to expect

Busses Drop off at Activity Entrance

Car Drop off is at the Main Entrance (Drive through style)

Supervision begins at 8:10am. No Drop off before 8:10 please.

Doors open to students at 8:15. There are specific grade level doors for entry. 6th grade uses Door #2, 7th Grade uses Door #12, and 8th Grade use Door #3

Students are expected to be in 1st period by 8:25, ready to start

If late to school, check in at the office. Tardies are tracked and can result in referrals.

# Dismissal - What to expect

Regular Dismissal 3:16, Early Dismissal 1:40, Half Day Dismissal 11:40

Same Grade level entry / exit doors are used. 6th - #2, 7th - #12, 8th - #3

Busses load at the Activity Entrance

Pick-ups are located at the Main Entrance, (Drive through style)

Walkers are expected to leave the building and walk home. (**No hanging around the school**)

Bike racks are available.



# Supply Drop Off Night

August 23rd from 3:00pm to 6:00pm

Bring Schedule accessed from Powerschool. Goes live August 19th.

Lockers are available at the start of the year.

Walk schedule, meet teachers, drop of supply items, take care of any left over paperwork for the office, student pictures this day too

\*EPIC - Educator and Parent Involvement Connection (Formerly PTO and Millburn Education Foundation)

Sponsoring Community Night Friday, September 9th at MMS

# EPIC

**Mission:** To enhance our student's educational experience.

**Volunteers:** Board Members, Committee Chairs, Classroom Liaisons, Various Volunteer Opportunities

**Help fund:** Field Trips, Assemblies, Community/School Events, Special Requests, Holiday Celebrations, 5th Grade Gift, 8th Grade Farewell

**Fundraising:** 501(c)(3) Educational Foundation

24 for 24, Corporate Matching, Corporate Donations, Amazon Smile, Fundraisers - (Bookfair, Family Fun Run, Millburn Madness, Spirit Wear)

# Lunch and Lunch Program

30 minutes

Lunch Program: Cold and hot choices, Milk w/ fruit and veggie

All students in one grade eat at one time.

Bag Lunch: Keep in your locker, bring with you on way to lunch.

Dismiss to recess after appx. 15 minutes, more time if needed.

# Media Center

Books available for checkout every day

Caudill Book Reading Contest

Author Skype Visits

Technology core of the school

# 1:1 iPad

Learning tool

iPads are issued to students during first couple days of school

Technology use agreement with registration paperwork

# Response to Intervention: (RtI)

Use assessment data and teacher feedback to help support students that are showing signs of struggle.

When students score at the 34%ile or below on assessment data, we will discuss Math or Reading support. We will contact parents about this as needed.

# Positive Behavior Interventions and Supports: PBIS

Recognize and encourage good behavior

Put safeguards in place for students that show signs of struggle: (*Adult Mentors, Structured Resource, Small Group re-teaching*)

Communicate building and classroom expectations

Social and Emotional Learning Standards are addressed through the Advisory Curriculum called Second Step.

# Athletics and Band

**Athletics:** (Physicals need to be on file prior to tryouts)

Co-Ed Soccer A and B, Co-Ed Cross Country, Girls Volleyball, Boys Volleyball, Girls Basketball, Boys Basketball, Cheerleading, Dance, Co-Ed Wrestling, Co-Ed Track, Co-Ed Golf and Scholastic Bowl

**Band:**

Concert Band during the school day. Symphonic and Jazz Band for students that meet audition requirements and meets in the morning 7:00 to 8:15



# Choir and Theater

Choir: Meets during the school day on B days. Will have morning rehearsals around concert dates

Drama: Meets during the school day on A days. Will have rehearsals at night around concert dates.

Theater: Meets after school in Winter or Spring. Not the same as Drama during the school day.

# Clubs and Organizations

National Junior Honor Society:

- \*GPA starting in 6th grade is used towards 3.85

- \*Invited to fill out application in 7th or 8th grade

Clubs: Yearbook, Student Council, Newspaper, Homework Hut (by invite), Others based on interest and availability

Advertised via flyers, announcements, newsletter

# Activity Bus

Used for Clubs, Morning Band, Athletics

4:30 for all afternoon events

No charge

Must be rostered to a bus (24 Hour turnaround)

Will be contacted by transportation office when rostered

# Newsletter - Cougar Catch

Communication tool from school to families

Every Friday

Important Headlines

Link to the school calendar and virtual backpack

EPIC News section included

# Communication Methods

Email - We ask our staff to respond to emails within 24 hours (Please allow some grace with this from time to time)

Phone is best for sensitive issues.

Schoology - This is a Learning Management System (LMS), Assignment Calendar, Folders with documents, Resources, Grades, Comments, etc.

\*Parent account available

Twitter: @MillburnCougars

# School Safety

Emergency Management Plan

Video Cameras inside and outside building, on busses

Locked Entrances and Classroom Doors

Practice Drills: Bus Evacuation, Fire, Lockdown, Severe Weather

Visitor check-in / Badge System, scan ID, everyone gets scanned, parents, service personnel, etc.

# Important Starting Dates

August 23rd 3pm - 6:00pm Supply Drop Off , Schedule

August 25th First Day of School  
(Half Day Dismissal at 11:40am)

September 9th Community Night by EPIC

September 23rd-24th 24 Hour Challenge (tentative)

# 24 Hour Challenge

Coordinated by the PE Teachers

All day / overnight team  
running event

10 miles accumulates over  
the event

Tenting in small groups

Larger teams that run  
together

Practice for this the first  
month of PE



# Questions

Please ask questions.

The person next to you probably has the same question.

Tours